



# RICHARD WAKEFIELD C.E. PRIMARY

Part of The de Ferrers Trust

Principal Mr S Webster  
Burton Street, Tutbury, Burton upon Trent, DE13 9NR

Tel: (01283) 247535

Email: [office@richardwakefield.staffs.sch.uk](mailto:office@richardwakefield.staffs.sch.uk)

Website: [www.richardwakefield.com](http://www.richardwakefield.com)

5<sup>th</sup> January 2021

Dear Parents and Carers,

## Re Key Worker and Vulnerable Children

I am writing to you to detail the arrangements that will be in place from tomorrow following the latest government announcement.

### Further information around remote learning for all children will follow later this morning

Our school will be open from tomorrow to those pupils identified as Key Worker and Vulnerable children by national guidance. If you are unsure of your status please use the following link for the latest government guidance:

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

Please check the guidance carefully to ensure that your child is eligible to be here.

If you believe that your child is in one of the above categories please let the school know as soon as you can today via the email below so that we can make arrangements around provision in terms of safety, catering and management for tomorrow and the rest of this week. We will ask you to provide evidence, as we have done previously, of key worker status which employers will provide.

[homesupport.richardwakefield@deferrerstrust.com](mailto:homesupport.richardwakefield@deferrerstrust.com)

Please note - If your child was with us in the previous closure during spring and summer 2020 in the above categories you do not have to provide evidence.

We appreciate that this is short notice; we are endeavoring to react as quickly as possible within the time frames the government have allowed.

## The arrangements

- School will be open from 8.40am till 3.30pm.
- Morning drop off will be between 8.40am and 9.00am unless otherwise arranged.
- Your child can be picked up at any time before 3.30pm. Only the Burton St entrance will be open for access in order to maintain safety and staff the gate.
- On arrival please go to the hall via school office to register. The children will be taken to the hall to be organised into groups for the day.
- Children should attend in school uniform as much as possible.
- At the end of the day of all children will be dismissed from the KS2 building. Again access will only be through the Burton St entrance.



Whilst in school the children will be focusing on the same home learning tasks that their peers will be completing via our remote learning provision. However, this will be supplemented with other creative activities too. A text will advise of any days when your child will need to come to school in their PE kit.

Arrangements for lunches (we are assuming this week that the following will apply but this may change);

- Caterlink will provide a hot meal for children who are in school.
- Children are welcome to bring their own packed lunches.
- Break time toast will be available each day.

Once we have established which children will require access to our key worker and vulnerable child provision we will send out a booking form for each week so that we know how many children are expected on each day. As you can imagine, the safety of the staff and pupils who will be in school is paramount; you will not be able to turn up unexpectedly.

**Please do not send you child if they are in any way ill or displaying any symptoms. Any child who displays symptoms during the day will be isolated and sent home.**

As you can imagine this is an ever-changing situation. We will endeavour to communicate with all parents via the text service and website.

Thank you for your understanding and we look forward to seeing all the children and yourselves soon.

S Webster  
Principal

